CMA Help Instructions

		Map-Based Sear
MLS Number 🗿	Status 🝘	Property Types
	Active Withdrawn Expired Sold Under Contract	R Residential V Land C Commercial M Multi-Family L Res/Comm Lease
Enter one or more values separated by commas Include "For Comparison Only" listings.	Under Contract - Take Backup Active - Recall Temp Off Market	** For multiple selections use the CTRL key.
	** For multiple selections use the CTRL key.	
Property Sub-Types	List Date	List Price
Single Family Single Family w/Acc Apt Lakefront Under Construction New Construction Duplex/Two Unit Co-op		
** For multiple selections use the CTRL key.	D 10#	
Street Number	Post Office	Hamlet/Subdivision
Address Collins Road	** Enter one post office or multiple post offices separated by commas WITHOUT spaces.	** Enter one hamlet/subdivision or multiple hamlet/subdivision separated by commas WITHOUT spaces.
** Enter one address or multiple addresses separated by commas WITHOUT spaces.		
Town/Village/City Name Ithaca Caroline Cayuga Heights Danby Dryden Enfield Freeville	Town/Village/City Type City Town Village ** For multiple selections use the CTRL key.	County ② Tompkins Broome Cayuga Chemung Clinton Cortland Schuyler
** For multiple selections use the CTRL key.		** For multiple selections use the CTRL key.
School District	Elementary School	Apx Acreage
Dryden Central Groton Central Ithaca City Lansing Central Newfield Central Trumansburg Central Candor Central	Beverly J Martin (DeW MS) Belle Sherman (DeW MS) Caroline (DeW MS) Cayuga Heights (Boy MS) Dryden Enfield (Boy MS) Fall Creek (Boy MS)	
** For multiple selections use the CTRL key.	** For multiple selections use the CTRL key.	

List Agent	List Firm	List Office
Look Up Agent	Look Up Firm	Look Up Office

Extended Criteria - Optional Search Items

Public Description	Remarks for Agents Only	Financing Remarks
** Enter one public description keyword or multiple keywords separated by commas WITHOUT spaces. Example: pool,vacuum,attic	** Enter one remarks keyword or multiple keywords separated by commas WITHOUT spaces. Example: pool,vacuum,attic	** Enter one financing remarks keyword or multiple keywords separated by commas WITHOUT spaces. Example: pool,vacuum,attic
Year Built	Zip Code *** Enter one zip code or multiple zip codes separated by commas WITHOUT spaces.	Lake Name Cayuga Cayuta Keuka None Other Otter Owasco For multiple selections use the CTRL key.
Sold Date	Selling Price	Pending Date Expire Date
Sell Firm	Selling Office	Selling Agent
Look Up Firm	Look Up Office	Look Up Agent

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